

QSS Customer Education



Welcome to the **QSSUG-sponsored** **Print Manager Webinar**

The **Print Manager** webinar, sponsored by the QSSUG Finance/Personnel Committee, gives an in-depth look at the features and capabilities of QCC Print Manager.

When is it?

Tuesday, **January 24, 2017** from **10:00 am** to **12 noon** (Pacific).

Who might be interested?

Any user of QSS/OASIS interested in exploring the features of QCC Print Manager; Technical Support staff.

Why attend?

The **Print Manager** webinar covers:

- The purpose of Print Manager
- Configuring user preferences within Print Manager
- Using Print Manager to view files created by other users
- The Spool Files/\$STDLIST, Local Print Files and Server Commands tabs
- Viewing and managing print files from reports created with QSS/OASIS
- Printing, routing, and deleting print files
- Exporting a print file to PDF, Word, Excel, or a plain text file
- Using the Grid Output option
- Basic use of the Download File option

What does it cost to attend this webinar?

- **Members** of the QSSUG F/P Committee: no charge; **compliments** of the Committee.
- **Non-members** of the F/P Committee: **\$250** per registration must be **pre-paid**. Mail a check payable to:

Quintessential School Systems
867 American Street, 2nd Floor
San Carlos, CA 94070

If you don't know if your organization is a member of the **F/P Committee**, please contact your technology support staff, or contact an **F/P Committee co-chair** (Lisa Knight, LKnight@ccoe.net or Govindeep Walia, Govind_walia@sccoe.org).

Will this webinar be recorded?

This webinar is scheduled to be recorded for later viewing. It takes a few days to process the recording and make it available in QCC. Within approximately one (1) week of the live broadcast, you'll be able to view it by clicking the link on the QCC "Help+Video" menu.