



# QSS/OASIS Fixed Assets Webinar

sponsored by the QSSUG Purchasing, Stores & Fixed Assets (PSFA) Committee

## Fixed Assets – sponsored by the QSSUG PSFA Committee



### QSS/OASIS Customer Education

#### Summary

An overview of the QSS/OASIS Fixed Assets (FA) module:

- Security options for Fixed Assets modules and reports
- Review of the Fixed Assets master files
- Using basic and advanced search criteria
- Using the Grid Output feature
- Adding, copying, and deleting assets
- Maintaining/changing FA records
- Splitting FA values across multiple account codes
- Receiving multiple PO lines into a single Fixed Asset
- Running Fixed Assets reports, including depreciation reports

#### When and Where

- **Tuesday, April 24, 2018** from 10:00am to 12 noon (Pacific). Presenter: Don Hemwall.
- Online Webinar – Refer to the email you'll receive after you register for instructions
- This webinar is scheduled to be recorded for later viewing, and can be viewed by clicking the link on the QCC "Help+Video" menu approximately one (1) week after the live broadcast.

#### Intended Audience

Purchasing, Business, and AP administrators and staff; Technical Support staff; other staff interested in learning more about the QSS/OASIS Fixed Assets module.

#### Cost (Members/Non-Members)

- **Members** of the QSSUG **PSFA** Committee: No charge, compliments of the Committee.
- **Non-members** of the **PSFA** Committee: **\$250** per registration must be **pre-paid**. Mail checks payable to **Harris School Solutions** to **PO Box 74008484, Chicago, IL, 60674-8484**, prior to the webinar. **Before mailing, note the name and date of the webinar on your check, and email a scanned copy of the check to [HSSPSTeam@HarrisComputer.com](mailto:HSSPSTeam@HarrisComputer.com)**. For QSSUG **PSFA** membership inquiries, contact your IT staff or a **PSFA Committee co-chair** (Linda Crawford, [LCrawford@StanCOE.org](mailto:LCrawford@StanCOE.org) or Keri Pintches, [KPintches@OrangeUSD.org](mailto:KPintches@OrangeUSD.org)).

#### Register for the Webinar

- Click here: <https://attendee.gotowebinar.com/register/1064930178235222786>
- Downloadable PDFs of presentation slides are available by clicking the "Webinar Materials" link on the Customer Education page of QSS.com around 24-48 hours prior.
- Non-members of the QSSUG **PSFA** Committee: **Before mailing, email a scanned copy of the check to: [HSSPSTeam@HarrisComputer.com](mailto:HSSPSTeam@HarrisComputer.com)**. Please note the name and date of the webinar on the check stub.

For more information

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