



## QSS/OASIS Benefits Management Seminar

sponsored by the QSSUG Finance/Personnel Committee

hosted by Sacramento County Office of Education



# Benefits Management – sponsored by the QSSUG Finance/Personnel Committee

## QSS/OASIS Customer Education

### Summary

Learn how to set up and use the QSS/OASIS Benefits Management module:

- Maintaining Benefits Management master files
- Tracking Employee/Employer costs
- Interfacing with Invoicing and Billing Management (IBM)
- Interfacing with Payroll Deductions
- Interfacing with ACA reporting
- Running Benefits Management supporting reports

### When and Where

- Wednesday, May 2, 2018 from 9:00am to 4:00pm (Pacific). Presenter: Don Hemwall.
- **Sacramento County Office of Education, Conference Center Room X, 3661 Whitehead Street, Suite 100, Mather, CA 95655.**
- Contact Marie Wagnon at 916-228-2343 with questions about the Sacramento, CA area.

### Intended Audience

Chief Business Officials; Accounting/Budgeting staff; Risk Management staff; Technical Support staff; other staff interested in learning more about the QSS/OASIS Benefits Management module.

### Cost

- Members of the QSSUG F/P Committee: \$25 per participant.
- Non-members of the F/P Committee: \$250 per participant.
- For QSSUG F/P membership inquiries, contact your IT staff or a Committee co-chair (Lisa Knight, [LKnight@ccoe.net](mailto:LKnight@ccoe.net) or Richard Aldover, [RAldover@sccoe.org](mailto:RAldover@sccoe.org)).

### Registration and Payment

- Complete the registration form included with this flyer. **Registration deadline is Thursday, April 26, 2018.** Registrations accepted on a first-come, first served basis. **COE's should use one form for all registrants under their jurisdiction.** Last-minute substitutions permitted. **No refunds made for cancellations.**
- Prior to the seminar:
  - Mail **one** check (payable to **Harris School Solutions**) along with the completed registration form to **Harris School Solutions, PO Box 74008484, Chicago, IL, 60674-8484.**
  - **Before mailing, write the name and date of the seminar on your check, and Email scanned copies of the check and registration form to: [HSSPSTeam@HarrisComputer.com](mailto:HSSPSTeam@HarrisComputer.com).**

For more information

[HSSPSTeam@HarrisComputer.com](mailto:HSSPSTeam@HarrisComputer.com) | 1.520.917.1394, x61370

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## Registration Form – Benefits Management Seminar

QSS/OASIS Customer Education

Register the following people for the **Benefits Management** seminar at **Sacramento County Office of Education** on **Wednesday, May 2, 2018** from **9:00 am** to **4:00 pm**. COE's should use one form for **all** registrants under their jurisdiction.

Organization: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone w/Ext.: (\_\_\_\_\_) \_\_\_\_\_ Contact Email: \_\_\_\_\_

- 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_
- 4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_
- 7. \_\_\_\_\_ 8. \_\_\_\_\_ 9. \_\_\_\_\_
- 10. \_\_\_\_\_ 11. \_\_\_\_\_ 12. \_\_\_\_\_
- 13. \_\_\_\_\_ 14. \_\_\_\_\_ 15. \_\_\_\_\_

- **Registration deadline is Thursday, April 26, 2018.**
- Registrations are initially limited to 15 participants per QSSUG member.
- Standby registrations taken on a space-available basis. Include registration fees for standby registrants in your check.
- Last-minute substitutions permitted. **No refunds made for cancellations.**
- Prior to the seminar:
  - Mail **one** check (payable to **Harris School Solutions**) along with the completed registration form to **Harris School Solutions, PO Box 74008484, Chicago, IL, 60674-8484.**
  - **Before mailing, write the name and date of the seminar on your check, and Email scanned copies of the check and registration form to: [HSSPSTeam@HarrisComputer.com](mailto:HSSPSTeam@HarrisComputer.com).**

### Standby Registrations:

- 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_
- 4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_
- 7. \_\_\_\_\_ 8. \_\_\_\_\_ 9. \_\_\_\_\_
- 10. \_\_\_\_\_ 11. \_\_\_\_\_ 12. \_\_\_\_\_

If you have specific topics or questions you want addressed at this seminar, Email them in advance to [HSSPSTeam@HarrisComputer.com](mailto:HSSPSTeam@HarrisComputer.com).

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