

## **General Information**

- Click on this link [2015-2016 Seminar & Webinar Schedule](#) for the seminar and webinar schedule in PDF format.
- Registration fees for QSSUG-sponsored events must be pre-paid in advance by check.
- Registration for QSS-sponsored events can be reserved by PO or paid by check.

Make checks payable or send POs to: **Quintessential School Systems 867 American Street, 2nd Floor**

**San Carlos, CA  
94070-4101**

- Online and recorded webinars will be administrated through GoToWebinar.
- Contact the QSSUG Committee co-chairs for QSSUG-sponsored events:

Finance/Personnel Committee

Catherine Hawes (Sutter CSoS) - [catherineh@sutter.k12.ca.us](mailto:catherineh@sutter.k12.ca.us)

Lisa Knight (Colusa COE) - [lknight@ccoe.net](mailto:lknight@ccoe.net)

Purchasing, Stores and Fixed Assets (PSFA) Committee

Linda Crawford (Stanislaus COE) - [lcrawford@stancoe.org](mailto:lcrawford@stancoe.org)

Keri Pintches (Orange USD) - [kpintches@orangeusd.org](mailto:kpintches@orangeusd.org)

- For any further questions, please contact your **QSS** Account Manager, Mike Smith at [mike@qss.com](mailto:mike@qss.com) for QSSUG-related events, or Marcie Bowerman at [marcie@qss.com](mailto:marcie@qss.com) for QSS-sponsored events.

<b>Date and Time (Pacific</b>	<b>Seminar / Webinar</b>	<b>Type and Location</b>	<b>Presenter /</b>
<b>Q/A for</b>			
<b>Webinars</b>			

**QSSUG Member or QSS-sponsored**

**Reg. Cost**

**QSSUG Non-Member**

**Reg. Cost**

**Status**

**See Legend Below**

Tuesday

June 16, 2015

10am - 12 noon

## **Purchasing FY Transition**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG PSFA Webinar

[Give Feedback](#)

Don Hemwall

Ronnie Steward

\$0.00

\$250.00

**Ready to view**

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Wednesday

September 23, 2015

9am-4pm

## POs & POCO

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Santa Clara COE

Don Hemwall	\$25.00	\$250.00	<b>Completed</b>
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On Demand - 24/7

**Migrating Sys. Ops. & Admin. from H to L**

**Recorded only**

Webinar

Bill Genske

JP Hollingsworth

N/A

N/A

**Ready to view**

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Tuesday

September 29, 2015

10am - 12noon

**Employee Maintenance**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Webinar

[Give Feedback](#)

Don Hemwall

Lois Milstead

\$0.00

\$250.00

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Wednesday

September 30, 2015

10am - 12noon

**PERS Retro Reporting**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Webinar

[Give Feedback](#)

Duane Percox

Don Hemwall

\$0.00

\$250.00

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Wednesday

October 07, 2015

10am - 12noon

**Introduction to Position Control (STD/ENH)**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Webinar

[Give Feedback](#)

Don Hemwall

Ronnie Steward

\$0.00

\$250.00

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Thursday

October 08, 2015

10am - 12noon

**Beginning Fixed Assets**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG PSFA Webinar

[Give Feedback](#)

Don Hemwall

Mike Smith

\$0.00

\$250.00

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Tuesday

October 13, 2015

9am-4pm

## **Purchasing**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG PSFA Seminar

Orange USD

Don Hemwall

\$25.00

\$250.00

**Completed**

Tuesday

October 20, 2015

9am-4pm

**Payroll**

[Download flyer/registration](#)

[Download flyer](#)

QSS Seminar

Sacramento COE

Duane Percox	\$250.00	N/A	<b>Completed</b>
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Tuesday

October 20, 2015

9am-4pm

**HR Report Selector/PDL/Query**

**\*\*CANCELLED\*\***

[Download flyer/registration](#)

[Download flyer](#)

QSSUG Fin-Per Seminar

Merced COE

\$25.00

\$250.00

**Cancelled**

Wednesday

October 21, 2015

9am-4pm

**Benefits Management**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Sacramento COE

Duane Percox

\$25.00

\$250.00

**Completed**

Tuesday

October 27, 2015

9am - 4pm

**Introduction to Position Control (STD/ENH)**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Kern CSoS

Don Hemwall	\$25.00	\$250.00	<b>Completed</b>
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Tuesday

October 27, 2015

10am - 12noon

## **Payroll Overview**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Webinar

[Give Feedback](#)

Duane Percox

Greg Jenkins

\$0.00

\$250.00

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Thursday

October 29, 2015

10am - 12noon

**Advanced Fixed Assets**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG PSFA Webinar

[Give Feedback](#)

Don Hemwall

Mike Smith

\$0.00

\$250.00

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Tuesday

November 03, 2015

10am - 12noon

**Payroll Transfers**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG Fin-Per Webinar

[Give Feedback](#)

Ronnie Steward

Craig Grilley

\$0.00

\$250.00

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Thursday

November 05, 2015

10am - 12noon

**ACA Reporting**

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[Download flyer](#)

QSSUG

Fin-Per Webinar

[Give Feedback](#)

Duane Percox

Greg Jenkins

\$0.00

\$250.00

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Thursday

November 12, 2015

10am - 12noon

**Requisition Routing Setup Roundtable**

[Download flyer/registration](#)

[Download flyer](#)

**Participate in a roundtable discussion on routing set up**

QSSUG PSFA Webinar

[Give Feedback](#)

JP Hollingsworth

Craig Grilley

\$0.00

\$250.00

**Ready to view**

**Go to QCC Help+Video Menu**

Monday

November 30, 2015

9am-4pm

**Core Financial**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Sutter CSoS

Will Hoehn

\$25.00

\$250.00

**Completed**

Tuesday

December 1, 2015

10am - 12noon

**W2 for Tax Year 2015**

[Download flyer/registration](#)

[Download flyer](#)

QSS Webinar

[Give Feedback](#)

Lois Milstead

Don Hemwall

\$250.00

N/A

**Completed**

Wednesday

December 02, 2015

10am - 12noon

**Personnel Downloader (PDL)**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Webinar

[Give Feedback](#)

Don Hemwall

Lois Milstead

\$0.00

\$250.00

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Thursday

December 03, 2015

10am - 12noon

**1099 for Tax Year 2015**

[Download flyer/registration](#)

[Download flyer](#)

QSS Webinar

[Give Feedback](#)

Lois Milstead

Don Hemwall

\$250.00

N/A

**Completed**

Tuesday

December 08, 2015

9am-4pm

**W2/1099 for Tax Year 2015**

[Download flyer/registration](#)

[Download flyer](#)

QSS Seminar

Sacramento COE

Don Hemwall	\$250.00	N/A	<b>Completed</b>
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Thursday

January 07, 2016

10am - 12noon

**Budget Development #1** Introduction and Basic Operations

[Download flyer/registration](#)

[Download flyer](#)

QSS Webinar

[Give Feedback](#)

Don Hemwall

Bret Dabel

\$250.00

N/A

**Completed**

Tuesday

January 12, 2016

9am-4pm

**Stores**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG PSFA Seminar

Lodi USD

Don Hemwall

\$25.00

\$250.00

**Completed**

Wednesday

January 13, 2016

9am-4pm

## Human Resources

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Merced COE

Duane Percox

\$25.00

\$250.00

**Completed**

Thursday

January 14, 2016

10am - 12noon

## Budget Development #2 Advanced Topics

[Download flyer/registration](#)

[Download flyer](#)

QSS Webinar

[Give Feedback](#)

Don Hemwall

Bret Dabel

\$250.00

N/A

**Completed**

Tuesday

January 19, 2016

10am - 12noon

## Benefits Management

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Webinar

[Give Feedback](#)

Don Hemwall

JP Hollingsworth

\$0.00

\$250.00

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Wednesday

January 20, 2016

9am-4pm

**Absence Tracking**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Tuolumne CSoS

Mike Smith

JP Hollingsworth

\$25.00

\$250.00

**Completed**

Thursday

January 21, 2016

9am-4pm

**Fixed Assets**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG PSFA Seminar

Santa Clara COE

Don Hemwall	\$25.00	\$250.00	<b>Completed</b>
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Tuesday

January 26, 2016

9am-4pm

**Requisition Routing**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG PSFA Seminar

Santa Clara COE

JP Hollingsworth

Craig Grilley

\$25.00

\$250.00

**Completed**

Wednesday

January 27, 2016

9am-4pm

**Purchasing**

Rescheduled to be Requisition Entry on April 26, 2016. See below.

QSSUG PSFA Seminar

Corona-Norco USD

\$25.00

\$250.00

**Rescheduled to 4/26/16**

Tuesday

February 02, 2016

9am-4pm

## Retirement/Payroll

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Sacramento COE

Don Hemwall	\$25.00	\$250.00	<b>Completed</b>
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Wednesday

February 03, 2016

9am-4pm

## Payroll

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[Download flyer](#)

QSSUG

Fin-Per Seminar

Santa Clara COE

Duane Percox

\$25.00

\$250.00

**Completed**

Wednesday

February 10, 2016

9am-4pm

**Requisition Routing**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG PSFA Seminar

Kern CSoS

JP Hollingsworth	\$25.00	\$250.00	<b>Completed</b>
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Thursday

February 11, 2016

10am - 12noon

**Purchasing Roundtable**

[Download flyer/registration](#)

[Download flyer](#)

**Participate in a roundtable discussion on Purchasing**

QSSUG PSFA Webinar

[Give Feedback](#)

Duane Percox

Ronnie Steward

Craig Grilley

\$0.00

\$250.00

**Ready to view**

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On Demand - 24/7

**ESS - Employee Self Service**

**Recorded only**

Webinar

Gavin Scott

Mark Bixby

N/A

N/A

**Ready to view**

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On Demand - 24/7

**PDS - Professional Developement System**

**Recorded only**

Webinar

Gavin Scott

Mark Bixby

N/A

N/A

**Ready to view**

**Go to QCC Help+Video Menu**

On Demand - 24/7

**QARP - QSS Advanced Reporting Platform**

**Cancelled**

Webinar

Will Hoehn

N/A

N/A

**Cancelled**

Tuesday

March 08, 2016

10am - 12noon

**Beginning Stores**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG PSFA Webinar

[Give Feedback](#)

Don Hemwall

Greg Jenkins

\$0.00

\$250.00

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Wednesday

March 09, 2016

10am - 12noon

**Advanced Budget Development**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Webinar

[Give Feedback](#)

Don Hemwall

Lois Milstead

\$0.00

\$250.00

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Wednesday

March 23, 2016

9am-4pm

**Introduction to Standard Position Control**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Sutter CSOS

Don Hemwall	\$25.00	\$250.00	<b>Completed</b>
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Tuesday

March 29, 2016

9am-4pm

**HR Report Selector/PDI Query** (on HR Query)

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Santa Clara COE

Mike Smith

Don Hemwall

\$25.00

\$250.00

**Completed**

Wednesday

March 30, 2016

9am-4pm

## Requisition Routing

[Download flyer/registration](#)

[Download flyer](#)

QSSUG PSFA Seminar

Sutter CSoS

JP Hollingsworth

Craig Grilley

\$25.00

\$250.00

**Cancelled**

Thursday

March 31, 2016

10am - 12noon

## **Fiscal Year Transition (End User)**

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QSSUG

Fin-Per Webinar

[Give Feedback](#)

Don Hemwall

Lois Milstead

\$0.00

\$250.00

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Tuesday

April 05, 2016

10am - 12noon

**Requisitions/PO's**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Webinar

[Give Feedback](#)

Ronnie Steward

Craig Grilley

\$0.00

\$250.00

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Thursday

April 07, 2016

9am-4pm

**Core Financial**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Kern CSoS

Will Hoehn	\$25.00	\$250.00	<b>Completed</b>
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Tuesday

April 12, 2016

10am - 12noon

**Advanced Stores/Security**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG PSFA Webinar

[Give Feedback](#)

Don Hemwall

Greg Jenkins

\$25.00

\$250.00

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Tuesday

April 19, 2016

9am-4pm

**Benefits Management**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Sutter CSoS

Don Hemwall

\$25.00

\$250.00

**Completed**

Thursday

April 21, 2016

10am -12noon

**Human Resources**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Webinar

[Give Feedback](#)

Duane Percox

Greg Jenkins

\$0.00

\$250.00

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Tuesday

April 26, 2016

9am-4pm

**Requisition Entry**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG PSFA Seminar

Corona-Norco USD

Don Hemwall

\$25.00

\$250.00

**Completed**

Wednesday

April 27, 2016

9am-4pm

### **FY Transition Tasks**

[Download flyer/registration](#)

[Download flyer](#)

QSS Seminar

Sacramento COE

Don Hemwall

\$250.00

N/A

**Completed**

Wednesday

May 04. 2016

9am-4pm

## **Accounts Payable**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Kern CSoS

Will Hoehn

\$25.00

\$250.00

**Completed**

Tuesday

May 10, 2016

9am-4pm

**APY Fiscal Year Transition**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Santa Clara COE

Will Hoehn	\$25.00	\$250.00	<b>Completed</b>
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Tuesday

May 17, 2016

10am - 12noon

**QCC & SACS**

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[Download flyer](#)

QSSUG

Fin-Per Webinar

[Give Feedback](#)

Will Hoehn

Lois Milstead

\$0.00

\$250.00

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Wednesday

May 18, 2016

10am - 12noon

**Security Options for PSFA Modules Roundtable**

[Download flyer/registration](#)

[Download flyer](#)

**Participate in a roundtable webinar on Security Options for PSFA modules**

QSSUG PSFA Webinar

[Give Feedback](#)

Ronnie Steward

Craig Grilley

\$0.00

\$250.00

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Thursday

May 19, 2016

9am-4pm

**Retirement/Payroll**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Seminar

Sutter CSoS

Don Hemwall

\$25.00

\$250.00

**Completed**

Tuesday

May 24, 2016

10am - 12noon

**ACA Management Module**

**Rescheduled to June 2, 2016**

QSSUG

Fin-Per Webinar

Duane Percox

Greg Jenkins

\$0.00

\$250.00

**Rescheduled to June 2, 2016**

Thursday

May 26, 2016

10am - 12noon

## **Purchasing FY Transition**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG PSFA Webinar

[Give Feedback](#)

Don Hemwall

Ronnie Steward

\$0.00

\$250.00

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Thursday

June 2, 2016

10am - 12noon

## **ACA Management Module**

[Download flyer/registration](#)

[Download flyer](#)

QSSUG

Fin-Per Webinar

[Give Feedback](#)

Duane Percox

Greg Jenkins

\$0.00

\$250.00

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**Seminar and Webinar Status Codes:**

**Scheduled** -- Workshop on calendar, not yet open for registration

**Open** -- Workshop flyer distributed, open for registration

**Video Pending** -- Webinar being processed for release

**Hoping** (Low) – Lots of seats

**Happening** (Medium) -- Filling up, register now, seats available

**Hopping!** (High) -- Lots of interest!

**Full** -- All seats reserved. Ask to be on a waiting list.

**Ready to view** -- Webinar recording is available in the QCC Help+Video Menu

**Cancelled** -- Minimum registration not met, workshop cancelled for this date

**Completed** -- Workshop held as scheduled