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## **Payroll Features**

- Designed specifically for school districts
- Automatic labor/benefit distribution
- Up to 24 account distributions per employee
- Exact tax calculation
- Paycheck with full detail on pay stub
- Full on-line payroll and deduction history
- Supports normal and supplemental pay
- Automatically generates W-2s
- Flexible voluntary deductions and TSAs
- Supports multiple pay cycles
- Supports Section 125 cafeteria plans
- On-line payroll modeling
- Full retirement support
- Full STRS pick-up and PERS pick-up/buy-out
- Medicare support
- Automatic payroll deposit supported
- Automatic distribution of benefits and deductions
- High speed time card entry
- Payroll interface facilitates data transfer from District to County office
- On-line tax modeling
- Interface to third-party time capture systems
- Quarterly State reporting (e.g. California DE-6)

## **Retirement**

- Optional County management of retirement
- On-line history of reported transactions
- MR-87 support
- Accumulators for substitute/non-member tracking

## **Payroll Integration**

- Financial System
- Human Resources
- Position Control
- Salary Schedules

## **Customer Benefits**

- Automatic interface to the G/L production of financial and budget reports. ensures smooth
- On-line pay information aids payroll staff in assisting employees with inquiries.
- Year-end and quarterly reports are automatically produced, saving valuable staff time.

## **Summary**

The QSS/OASIS Payroll system currently pays over 300,000 employees in various educational institutions. The system handles normal and supplemental pay types for varying time lengths and retirement benefits.

## **Sample Reports**

- Deduction Listing by Deduction Code
- Deduction Listing by Employee
- Print Payroll Checks
- Print APD Stubs and Make APD Tape

## **Records**

- Auto Deposit Register
- Warrant Register
- County Auditors Payroll Warrant Register
- Auto Deposit Roster

- Employee Roster by Pay Location
- District Fund Summary
- Payroll Fund Transfer Report
- Payroll Register
- Earnings Register
- Payroll Labor Distribution
- Employees Paid First Time
- Payroll Summary: Ethnic, Gender, Object
- Automatic Benefit Distribution
- Employee Paid Benefit Distribution
- Benefit Object Table
- Payroll Hand Warrant Register
- Benefit Mapping
- Benefits Summary
- Rate Pay Worksheet
- Final Payroll Prelist
- Vendor Deduction Recap
- Payroll Benefit Fact Sheet
- Payroll Quarterly SUI / SDI / FICA

## Reports

- QTD Totals for Log-on District
- Employee YTD Totals
- Monthly FICA Transmittal Forms
- Monthly Medicare Transmittal
- Employees Not Paid in 18 Months

- W2 Prelist and Reports

## **On-Line Updates and Inquiries**

- Update Account Masterfile
- Display Employee Autopay Banking
- Update Benefit Mapping
- Maintain Employee Payroll

### **Deductions**

- Maintain Work/Pay Location
- Update Employee Pay Information

### **After Payroll**

- Payname Maintenance
- Payroll Locking Maintenance
- Update Encumbering/Pay History
- Maintain Account Distribution
- Tax Calculation Routines
- Payroll Hand Warrants
- Cancel Issued Pay Warrants
- Tax Modeling

# Payroll

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