# QCC Advanced Fixed Assets Webinar
## Including Enhancements funded by the PSFA Committee

**Attn:**   Fixed Assets Department
Business Services Department
Information Systems Department
Anyone else interested in the QCC version of QSS/OASIS Fixed Assets

The QSS Users Group Purchasing, Stores, and Fixed Assets Committee (PSFA) invites its members to participate in an on-line *QSS* webinar titled "**QCC Advanced Fixed Assets – focusing on software enhancements funded by the PSFA Committee",** beginning at 10:00 a.m. Pacific Time on Thursday, November 3, 2011.  It is expected to last approximately two hours, ending about 12:00 noon Pacific Time.  A high-speed internet connection and a phone line are required in order to participate in this webinar.

Due to the PSFA Committee's sponsorship of this webinar, tuition will be free for participants employed by school organizations that are current paid members of the PSFA Committee.  Participants that are not employed by current paid PSFA Committee member organizations are required to pre-pay $250 per webinar registration.  Checks payable to *QSS* for $250 should be mailed to the *QSS* San Carlos office prior to the webinar.  If you're in doubt about your organization's PSFA Committee membership status, please check with a member of your technology support staff or contact one of the PSFA Committee co-chairs (Rose Garcia of Berkeley USD or Linda Crawford of Stanislaus COE).  Registration information for all participants appears at the end of this announcement.

**The anticipated audience for this webinar includes:**
- Fixed Assets Administrators and Staff
- Purchasing, Business, and Finance Administrators and Staff
- Technical Support staff
- Anyone else interested in the QCC version of the QSS/OASIS Fixed Assets module

End-users who have prior familiarity with QSS/OASIS Fixed Assets are encouraged to participate in this webinar.  Per direction from the PSFA Committee, this webinar's subject is an advanced view of the QCC Fixed Assets module with a focus on enhancements funded by the PSFA Committee. The *QSS* instructors will assume that participants already do have a basic familiarity with QCC and its features, as well as with QCC's Print Manager module.

**The following topics will be included in this webinar:**
- A high level review of the Fixed Assets system and how it functions
- Fixed Asset look-up including PSFA funded search fields
- Fixed Asset Master Files with new PSFA funded Building and Room
- Fixed Asset Records and the multi account dataform (a PSFA project)
- Fixed Asset Reports and the enhancements made to FAS070 (another PSFA project)
- Other pertinent information concerning the QCC Fixed Assets module

Please keep in mind that due to the broad nature of this webinar's agenda the *QSS* presenter will not be able to cover any of the topics listed above in great depth.  This webinar will cover only QCC Fixed Assets; other modules that may be integrated with, or peripherally associated with, QCC Fixed Assets, such as Fixed Asset Inventory, will **not** be covered.

Please register for this webinar as soon as possible – at least two business days prior to the start of the webinar.

In order to reduce the administrative overhead (and expense) associated with the webinar registration process, the PSFA Committee has arranged the following registration procedures for this webinar:

1.  *QSS* provides the link to the on-line webinar registration web site in this invitation, distributed via e-mail to all *QSS* customers and posted on the QSS Users Group listserv (see below for the link to register for this webinar).
2.  The webinar registration web site is configured to automatically accept all registration requests, immediately sending confirmation messages to each person completing the registration form. (Be sure your firewall and spam-checking software allow you to receive the return messages from CitrixOnline.com or GoToMeeting.com.) There will be no monitoring by *QSS* of valid e-mail addresses or current PSFA Committee membership.
3.  Prior to the webinar, *QSS* will submit to the PSFA Committee co-chairs a list of all webinar registrants and all non-member tuition checks received. The co-chairs will be responsible for following up directly with the registrants if they notice any discrepancies.
4.  No registration requests for the webinar will be processed once the webinar broadcast is initiated (approximately 30 minutes prior to the scheduled beginning of the webinar).

Please refer to the message below for more details, and for the link that will allow you to register for this webinar

We anticipate that some customers will want to register individually in order to view this webinar at their desks, whereas others may wish to submit a single registration but gather a group of end-users in a computer lab in order to view the webinar together. Please distribute this message throughout your organization however you deem appropriate.

**Please note ➔ participation in a webinar includes both a video component and an audio component – the e-mail message that confirms your webinar registration will contain both the web-link for the video component of the webinar and the phone number and access code for the audio component of the webinar – you must connect to <u>both</u> in order to receive the full content of the webinar.**

Supporting materials, such as PDFs of slides scheduled to be used during this webinar, should be available on the QSS/OASIS Training Notes page of the Secure Support Area of our web site 48 hours prior to the start of this webinar. (Look for the "Webinars" link at http://www.qss.com/webdocs/TrainIndex.htm. Talk to your technology support staff if you don't have the logon ID and password to gain access to this web page.)

Karen Brown – karen@qss.com
QSS Account Manager



# QSS/OASIS Training -- QCC Advanced Fixed

# Assets (especially PSFA projects) -- sponsored by the QSS Users Group's PSFA Committee

### Join us for a Webinar on November 3

This online seminar will use the latest version of QSS ControlCenter (QCC) to provide an overview of various advanced-level topics related to the QSS/OASIS Fixed Assets module, focusing on enhancements to the software that were funded by the QSS Users Group Purchasing, Stores and Fixed Asset (PSFA) Committee over the last several years. This "webinar" will begin at 10:00 a.m. Pacific Time on Thursday, November 3, 2011, and last for approximately two hours. A high-speed internet connection is required to view the webinar and a phone line is needed to hear the audio portion.

Per direction from the co-chairs of the sponsoring PSFA Committee, this webinar is designed for users who are already well-versed in the basic features of QCC and its Print Manager module, and have prior familiarity/experience with QSS/OASIS Fixed Assets -- introductory-level features of QCC or QSS/OASIS Fixed Assets will not be the focus of this webinar.

Topics to be covered during this webinar:
• A high level review of the Fixed Assets system and how it functions
• Fixed Asset look-up including PSFA-funded search fields
• Fixed Asset Master Files with new PSFA-funded Building and Room
• Fixed Asset Records and the multi-account dataform (a PSFA project)
• Fixed Asset Reports and the enhancements made to FAS070 (another PSFA project)
• Other pertinent information concerning the QCC Fixed Assets module

Tuition for participation in this webinar is NOT being charged for staff from organizations that are current PSFA members. Non-members must forward a $250 check (no purchase orders accepted or invoices issued) per registration for this webinar to QSS, along with a note specifying the date and title of the webinar and the name of the person registering.

Please register soon -- at least 48 hours in advance of this webinar. Check the e-mail address on your completed registration form carefully, as it will be used to confirm your registration. Your confirmation message will be emailed to you immediately.

**Title:** QSS/OASIS Training -- QCC Advanced Fixed Assets (especially PSFA projects) -- sponsored by the QSS Users Group's PSFA Committee
**Date:** Thursday, November 3, 2011
**Time:** 10:00 AM - 12:00 PM PDT

After registering you will receive a confirmation email containing information about joining the Webinar.

Go GUI QSS

REGISTER NOW

**System Requirements**
PC-based attendees
Required: Windows® 7, Vista, XP or 2003 Server

Macintosh®-based attendees
Required: Mac OS® X 10.5 or newer

**Space is limited.**
Reserve your Webinar seat now at:
https://www1.gotomeeting.com/register/260552505