

# QSSUG Finance/Personnel Committee Webinar

QCC Payroll Transfers November 1, 2012 Duane Percox, QSS

#### Webinar Agenda

- Overview of QSS/OASIS Payroll Transfers
- Highlight Differences QCC vs. Traditional
- Review Sample Screen Shots
- Live Samples of Using QCC Payroll Transfers

### **Payroll Transfers – An Overview**

- Correct funding after the payroll has been run and posted to GL by editing the source transaction (paylines)
- Generate Transfer Transaction for labor and/or benefits
- Can Enter Multiple Transfers for Same WR knows current status
- Account changes reflected in Payroll history reporting
- Optionally Merge multiple transactions to create single consolidated transaction
- Transactions can be auto-approved or require approval
- Un-approved transactions can be deleted

### **QCC / Traditional Differences**

- QCC has better searching and grid export features
- Integrated Notepad
- QCC Transaction approval is on-line no batch job required
- QCC screens are more friendly ☺

## **QCC Menu – Finance/Payroll Transfers**



# Main Window

🐼 Payroll Transfers	40 - QSS DEMONSTRATION DISTRICT	QSS	OASIS	$\Box$
File Options Help				
>>>>>>>>>>>>				
Application initialized				
Payroll Transfers Payroll Transfers Payroll Transfers Merge Payroll Transfers Merge Payroll Transfers (Cross Fund) Misc Functions / Jobs Analyze Payroll and Transfer Detail Payroll Transfer Report Approve Unapproved Payroll Transfers				
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## View Security Setup Can Be Displayed

🗞 Payroll Transfers	40 - QSS DEMONSTRATION DISTRICT	QSS/OASIS
File     Options     Help       About     Shift+F12       User Security     Ctrl+U		
Payroll Transfers     Payroll Transfers     Payroll Transfers     Payroll Transfers     Payroll Transfers     Merge Payroll Transfers     Merge Payroll Transfers (Cross Fund)     Misc Functions / Jobs     Analyze Payroll and Transfer Detail     Payroll Transfer Report     Approve Unapproved Payroll Transfers		
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# Security View

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## Menu Option for Single Click

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	X	Delete	Ctrl+F8						
		Clear	Ctrl+F1						
	. E	Report	Ctrl+R	Fund)					
		Open on Single	e Click	etail					
	9	Print Screen	F11	_					
		Grid Output	Shift+F11	ransters					
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## Payroll Transfers – Main Window

🐼 Payroll Transfers	40 - QSS DEMONSTRATION DISTRICT	QSS/OASIS	. DX
File Options Help			
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Analyze Payroll and Transfer Detail     Payroll Transfer Report     Approve Unapproved Payroll Transfers	Approval Search Information Approved:  Approved and Unapproved:  Date Ra Unapproved:  Approv	ange: v to allD:	V
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## **Search Payroll Transfers - Results**

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	TQ	100004	00000000	GIULIANI	08/31/09		06/30/2010	MGR	08/03/2011	MGR
	TQ	100005	00000000	GIULIANI	08/31/09		06/30/2010	MGR	08/03/2011	MGR
	TQ	100008	00000000	FM: 100007,	100006		06/30/2010	MGR	08/04/2011	MGR
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# **Right Click for Options**

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## **Use Option Menu/Icons**

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File Op	tions Help													
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					TQ	100004	00000000	GIULIANI	08/31/09		06/30/2010	MGR	08/03/2011	MGR
					ΤQ	100005	00000000	GIULIANI	08/31/09		06/30/2010	MGR	08/03/2011	MGR
					ΤQ	100008	00000000	FM: 100007,	100006		06/30/2010	MGR	08/04/2011	MGR
					ΤQ	100009	77003854	GIULIANI	08/31/09		06/30/2010	MGR	08/04/2011	MGR
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## Payroll Transfers X-FD – Main Window

🗞 Payroll Transfers (Cross Fund)	40 - QSS DEMONSTRATION DISTRICT	QSS/OASIS	
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	Yr: 2010 Dist:	40 Site: 0 GS: W 10/30/2012 6:10	):09 AM

## Merge Payroll Transfers - Main

File Options     Payroll Transfers      Payroll Transfers Payroll Transfers Payro	🗞 Merge Payroll Transfers	40 - QSS DEMONSTRATION DISTRICT	QSS/OASIS
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Paycell Transfers          Paycell Transfers         Paycell Transfers         Paycell Transfers         Miss Functions / Jobs         Paycell Transfers Detail         Paycell Transfers Report         Date:         Edition:         Editi:	>>>>>>>>< <p>&gt;&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p>&lt;<p><!--</td--><td></td><td></td></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p></p>		
Yr: 2010 Dist: 40 Site: 0 G5: W   10/28/2011   11:45:15 AM	<ul> <li>Payroll Transfers</li> <li>Payroll Transfers</li> <li>Payroll Transfers (Cross Fund)</li> <li>Merge Payroll Transfers (Cross Fund)</li> <li>Misc Functions / Jobs</li> <li>Analyze Payroll and Transfer Detail</li> <li>Payroll Transfer Report</li> <li>Approve Unapproved Payroll Transfers</li> </ul>	District : 40 Transfer Code: T0 Date: 06/30/2010 Description: Create transfers with: Detail Accounts Range: to Transfer #: 	10 Dist: 40 Site: 0 G5: W 10/28/2011 11:45:15 AM

## Merge Payroll Transfers X-FD - Main

😵 Merge Payroll Transfers (Cross Fund)	40 - QSS DEMONSTRATION DISTRICT	QSS/OASIS	
File Options Help			
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<ul> <li>Payroll Transfers</li> <li>Payroll Transfers</li> <li>Payroll Transfers (Cross Fund)</li> <li>Merge Payroll Transfers (Cross Fund)</li> <li>Misc Functions / Jobs</li> <li>Analyze Payroll and Transfer Detail</li> <li>Payroll Transfer Report</li> <li>Approve Unapproved Payroll Transfers</li> </ul>	District : 40 V Transfer Code: TR Date: 06/30/2010 V Description: Create transfers with: Detail Accounts V Range: 0 Transfer #: 0 0 0 0 0 0 0 0 0 0 0 0 0 0		
	Yr: 2010 Dist: 40 Sit	.e: 0 G5: W   10/28/2011   1	11:45:25 AM

## Analyse Payroll / Transfer - Futures

🏊 Analyze Payroll and Transfer Detail	40 - QSS DEMONSTRATION DISTRICT	QSS/OASIS	
File Options Help			
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<ul> <li>Payroll Transfers</li> <li>Payroll Transfers</li> <li>Payroll Transfers (Cross Fund)</li> <li>Merge Payroll Transfers</li> <li>Merge Payroll Transfers (Cross Fund)</li> <li>Mise Functions / Jobs</li> <li>Analyze Payroll and Transfer Detail</li> <li>Payroll Transfer Report</li> <li>Approve Unapproved Payroll Transfers</li> </ul>	Analyze Payroll and Transfer Detail IS C	DMING SOON	
	Yr: 2010 Dist: 4	0 Site: 0 GS: W 10/28/2011	11:45:38 AM

## **Payroll Transfer Transaction Report**

🐼 Payroll Transfer Report	40 - QSS DEMONSTRATION DISTRICT	QSS/OASIS	
File Options			
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	Payroll Transfer Report		
Main Selection			
Distr			
Denest vi			
Trans Co			
Date ran	ge: 🔽 to		
Transfer# rar	ge: to		
Date entered ran	ge: 💌 to 💌		
Report form	at: 1 - District Transfers 🗸 🗸 🗸		
Sort	py: 1 - Date 💌		
Report ty	e: 1 - Approved Only		
		r	
	Yr: 2010 Dist: 40 Site: 0 GS: V	N  10/28/2011	11:45:49 AM 📑

## **Transaction Approval**

Approve Unapproved Payroll Transfers 40 - QSS DEMONSTRATION DISTRICT QSS/0	asis 💶 🗆
File Options	
🎲 Search 📝 Approve 🎢 Close   🥘	
	ChangeMode 🛒
District : 411 🗸	
Transaction Type: TR V	
Transaction Number [] (I eave blank to approve a range of transactions)	
Date Entered:	
Transaction Number:	
Select All 😰 Clear All	
Dist FY Tran No Type Entered Date Desc Audit App App Message	
▶ ■ 040 2010 100040 TR 11/07/2011 06/30/2010 ADAMS 09/30/09 77050118 MGR	
Yr: 2010 Dist: 40 Site: 0 G5: W 10/3	30/2012 6:12:24 AM

19

## Sample Add Sequence

🗞 Add Payroll Transfer	40 - QSS DEMONST	RATION DISTRICT	QSS/OASIS	- 🗆 🗙
File Options				
🚱 Process 📑 Close 🛛 🥘				
				AddMode ,;;
Enter a warran	t number or transaction n	umber to use to create new payroll	transfer.	
W GIIGIR	🕵 War	rant Number:		
	Proce	ss Benefits?: 🍸 🗸		
	Include Ber	nefit Credits?: 🍸 🗸		
Force remap of benefit objects ev	en if payroll objects are no	ot changed?: Y 🗸		
r Transfer				
	Copy from Transfer			
	Code	TQ		
	Year	2010 🗸		
				]
		Yr: 2010 Dist: 40 Site: 0 GS: W	10/30/2012	6:13:49 AM

### Find Warrant to Change by Employee

72 E	nployee L	ookup		40 -	QSS	DEMO	NSTRAT	ION DI	stric	T		QSS/OASIS	- D ×
File	Options												
P	Close	19											
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_ Se	earch Panel-												
	By SSN	ByExtRef ByNa	ime										
	kirk, jt									🔄 Inclu	ude Terminated		
S	earch Resi	ults (Double clic	k or F3	to view sele	ected	employ	yees wa	rrants]-					
		Name	-	External Ref	G	Ty	Site	BU	RC	LG	Terminated	Work Phone	
	KIRK,	JAMES T	10	)2903	м	40	8185	02	02	2B		(650)804-4488	
													_
	L												
									Yr	: 2010	Dist: 40 Site: 0 GS:	W 10/30/2012	6:15:17 AM

### List of Warrants for Employee

69	Viev	v Warrants		40 - QSS DEI	MONSTRAT	FION DISTRICT		QSS/OASIS	- OX
F	ile	Options							
C	Ret	urn 📑 Clo:	se [						_
	_								
1	Sear	ch Results [	Double click a	r F3 to return	selected w	arrant]			
		Warrant	Date Paid	PeriodEnd	Status	Amount	Comment		
		77050227	09/30/2009	09/30/2009	0	3,666.71	HARRISON J	AMES P	
		77001538	07/31/2009	07/31/2009	0	3,705.46		JAMES P	
		77003876	08/31/2009	08/31/2009	0	4,893.01	I	JAMES P	
						Yr: 2010 Dist: 40	Site: 0 GS: W	10/30/2012	6:15:49 AM

### Add – Enter WR No. / Click Process

🗞 Add Payroll Transfer	40 - QSS DEMONS	RATION DISTRICT	QSS/OASIS	- DX
File Options				
Process 🗗 Close 🛛 🥘				_
				AddMode;
Enter a warrant	number or transaction n	umber to use to create new payroll	transfer.	
W difdirk	🕵 Va	rant Number: 77050227		
	Proce	ess Benefits?: 🍸 🐱		
	Include Be	nefit Credits?: 🍸 🐱		
Force remap of benefit objects eve	n if payroll objects are n	ot changed?: Y 🗸		
Transfer				
	Copy from Transfer	:		
	Code	TQ		
	Year	2010 🗸		
		Yr: 2010 Dist: 40 Site: 0 GS: W	10/30/2012	6:17:50 AM

# Update Each Payline

🗞 Add Payroll Transfer	40 - QSS DEMONSTRATION DISTRICT	QSS/OASIS
File Options		
Process 🗚 Close 🕥 Show History 📰 篡		
		AddMode
Employee: 999-10-2903 JAMES T KIRK		
Warrant: 77050227 0	Date Paid: 09/30/2009	Period End: 09/30/2009
Gross: 5420.00 Fit: 617.8	5 Sit: 248.15 Sdi: 0.00	Ded: 96.12 SB: 0.00
Oasdi: 333.72 Medi: 78.0	i Ret <u>379.40</u> Eic: 0.00	Tsa: 0.00 Net: 3666.71
No History Available		
Payline 1 of 1		]
Go +		
PL         Position #         Rate         Units           01         001860         5,420.00         5           Py-Sch         S         S	RTS     Ex-Gross     Type     St-Ded       I.00     L.P     5,420.00     NML     TPOM       B     Start     End     User	SP         EP         Ret Base         AC-P-C           ***         -         ***         5,420.00         08-1-1           Contract
EOM12		65,040.00 /
Accounts	The Account Pactor - P Next Dauline With Account	
In FORESCI GOAL FONC OBJI SC	H MNGI BU AAJ GEO 2.5530.20 542000	oss Percent
Payline Adjusted Gross:	5,420.00 Payline Total: 5420.00	Difference: 0.00
	Yr: 201	0 Dist: 40 Site: 0 GS: W 10/30/2012 6:26:41 AM

## Added Acct – Adjusted Gross

🗞 Add Payroll Transfer	40 - QSS DEMONSTRATION DISTRICT	QSS/OASIS
File Options		
Process 💕 Close 🞲 Show History 📗 🍔		
		AddMode
(		
Employee: 399-10-2908 JAMES T KIRK		
Warrant: 77050227 0	Date Paid: 09/30/2009	Period End: 09/30/2009
Gross: 5420.00 Fit: 617.85	Sit: 248.15 Sdi: 0.00	Ded: 96.12 SB: 0.00
0asdi: 333.72 Medi: 78.05	Ret: 379.40 Eic: 0.00	Tsa: 0.00 Net: 3666.71
No History Available		
Payline 1 of 1		
Go +		
PL Position # Rate Units 01 001860 5.420.00 1	RTS Ex-Gross Type St-Ded	SP         EP         Ret Base         AC-P-C           ***         .         **         5.420.00         08-1-1
Py-Sch S	B Start End User	
		63,040.00 7
- Accounts	🖏 Account Paste 👻 😭 Next Payline With Account	
Ln FU RESC Y GOAL FUNC OBJT SC	H MNGT BU Adj Gro	ss Percent
1 01.0097.0.0000.7701.2400.89	2,168	.00 40.00
2 01.0097.0.0000.7701.2400.000	3,252	.00 60.00
Payline Adjusted Gross:	5,420.00 Payline Total: 5420.00	Difference: 0.00
	Yr: 201	0 Dist: 40 Site: 0 GS: W 10/30/2012 6:25:14 AM

## **Generated Transfer**

🔯 Payroll Transfers	40 - QSS DEMON	STRATION DIS	TRICT		Q	SS/OASIS	
File Options							
🔚 Save ा Kose 📢 Show Offset 🛛 🥅 💭							
							AddMode
							priddi fodic ());
	District : 40						
	Transfer Number: 🔟	lew <sup>*</sup> Tra	ansfer Code: TQ				
	Copied From: W	'arrant					
	Year: 10	)					
	Date: 06	5/30/2010 🔽					
	Description: Hé		30/09 77050227		1		
<b>T</b> ( <b>A</b> )			50/0511050221				
Iranster Accounts     Add Account X Delete Account      Esteration							
Ln FO RESC I GOAL FONC OBJI SCH M	NGI BU	Debit	Urealt	Dist 40	Description		
	510 20	0.00	3,252.00	40			
	530 20	3,232.00	0.00	40			
	530.20	0.00	200,22	40			
5 01.0097.0.0000.7701.3402.892.5	530.20	0.00	3/12 26	40			
6 01.0097.0.0000.7701.3752.892.5	530.20	0.00	18 90	40			
7 01.0097.0.0000.7701.3502.892.5	530.20	0.00	9.76	40			
8 01.0097.0.0000.7701.3602.892.5	530.20	0.00	66.67	40			
9 01.0097.0.0000.7701.3322.892.5	530.20	0.00	46.83	40			
10 01.0097.0.0000.7701.3802.892.5	530.20	0.00	90.73	40			
11 01.0097.0.0000.7701.3702.892.5	530.20	0.00	23.09	40			
12 01.0097.0.0000.7701.3202.000.5	510.20	315.74	0.00	40			
	Total Transform	1 366 5	1 200	21			
	rotar mansiels.	4,300.2	4,300.	41			
	Difference:						
				Yr: 2	2010 Dist: 40 Site: 0 GS: V	V 10/30/2012	6:28:38 AM 👉

26

# **Assigned Transaction#**

	🗞 Pa	yrol	l Trans	fers	40 - QSS DEMON	STRATION DIS	TRICT			QSS/OASIS	
- [	File	Op	tions								
	🗐 Sa	ave	Clo:	se 📢 Show Offset 📗	2						
		_			9						AddMode
	_	_	_								,
Add	Pay	roll	Trans	sfer 🗙	District : 40	) 🗸					
т				00007 has been added	Transfer Number: 📉	ew <sup>×</sup> Tra	nsfer Code: TQ				
110	ansi er	' NUI	nuer : I	00037 has been augeu.	Copied From: W	arrant					
				ок	Year: 10	l					
			<u> </u>		Date: 06	/30/2010					
					Description: SE	WARD 09/3	0/09 17050062		]		
	- A	keenu	ints						_		
- 1	4	- Add	Account	🗙 Delete Account 🖽 Reve	rse						
- 1	Г		Ln	FU RESC Y GOAL FUNC (	BJT SCH MNGT BU	Debit	Credit	Dist	Description		~
- 1	-	E	1	01.0097.0.1110.1001.1	150.200.1100.61	0.00	25.00	40			
- 1			2	01.0097.0.1110.1001.1	150.200.1100.60	25.00	0.00	40			=
- 1			3	01.0097.0.1110.1001.3	101.200.1100.61	0.00	2.06	40			
- 1			4	01.0097.0.1110.1001.3	501.200.1100.61	0.00	0.08	40			
- 1			5	01.0097.0.1110.1001.3	601.200.1100.61	0.00	0.51	40			
- 1			6	01.0097.0.1110.1001.3	321.200.1100.61	0.00	0.36	40			
			7	01.0097.0.1110.1001.3	701.200.1100.61	0.00	0.18	40			~
					Total Transfers:	28.19	28.1	19			
					Difference:						
[								Yr: 20	)10 Dist: 40 Site: 0 G	5: W 10/31/2011	12:23:09 PM

### **Search for Unapproved**

### Add a Note Using GL Notepad



#### "Notes" are Bold After Entered



### Quick View...

File	Export Format			
िय				
_				Total Lines: 48
	Payroll Transfer Quic	sk View		<u>_</u>
Voc	or: 2010 District: 40 Code: TO Transfer	Number: 100037	Doto: 6/30/2010	
Inco	Desc: HARRISON 09/30/09 77050227 Apr	proval Date: 12:0	Date. 0,00,2010	
	· · · · · ·			
Ln	FU RESC Y GOAL FUNC OBJT SCH MINGT BU	Debit	Credit	
01	01.0097.0.0000.7701.2400.892.5530.20	0.00	3,252.00	
	Dist: 40 Desc:			
02	01.0097.0.0000.7701.2400.000.5510.20	3,252.00	0.00	
	Dist: 40 Desc:			
03	01.0097.0.0000.7701.3202.892.5530.20 Dist: 40 Deca	0.00	315.74	
04	VISC: 40 VESC; 01 0007 0 0000 7701 3312 802 5530 20	0 00	200 23	
202	01.0097.0.0000.7701.0012.092.0000.20 Diet: 40 Degr:	0.00	200.23	
0.5	n1.nn97.n.0000.7701.3402.892.5530.20	0.00	342.26	
	Dist: 40 Desc:			
06	01.0097.0.0000.7701.3752.892.5530.20	0.00	18.90	
	Dist: 40 Desc:			
07	01.0097.0.0000.7701.3502.892.5530.20	0.00	9.76	
	Dist: 40 Desc:			
08	01.0097.0.0000.7701.3602.892.5530.20	0.00	66.67	
	Dist: 40 Desc:			
09	01.0097.0.0000.7701.3322.892.5530.20	0.00	46.83	
10	Dist: 40 Desc:	0.00	00 72	
10	01.0097.0.0000.7701.3002.092.3330.20 Diet. 40 Deer.	0.00	90.73	
11	01 0097 0.0000.7701.3702.892.5530.20	0.00	23.09	
	Dist: 40 Desc:		20.03	
12	01.0097.0.0000.7701.3202.000.5510.20	315.74	0.00	
	Dist: 40 Desc:			
13	01.0097.0.0000.7701.3312.000.5510.20	200.23	0.00	
	Dist: 40 Desc:			
14	01.0097.0.0000.7701.3402.000.5510.20	342.26	0.00	
	Dist: 40 Desc:			
15	01.0097.0.0000.7701.3752.000.5510.20	18.90	0.00	
16	VISC: 40 Vesc: of 0007 0 0000 7701 3502 000 5510 20	0 76	0.00	
110	01.0097.0.0000.7701.3302.000.3313.20 Dist: 40 Desr:	5.70	0.00	
17		66 67	0 00	*

### Inspecting ... "Notes" are Bold...

🐼 Payroll Transfers	ISTRATION DIS	sis 💷 🗆				
File Options						
Save 💏 Close 📢 Show Offset 👔 Change 🔎	inspect 🗙 Delete	Notes	= 2 <b> </b> 2'			
						inspectione
	District : 4	0 🗸				
	Transfer Code: 🔳	0				
	Transfer Number: 1	00037				
	Date: 0	6/30/2010 🔽				
	Description: H	ARRISON 09/	30/09 77050227		]	
	Account Date:	~			]	
- ( ) ·	Approved Date:					
Add Account 🗙 Delete Account 🖽 Reverse						
		Dahia	Crucility	Drive	Deservices	
		Debit	2 252 00	DISC	Description	÷
	30.20	2 252 00	3,252.00	40		
	20.20	3,232.00	215 24	40		
	30.20	0.00	200.22	40		
	30.20	0.00	342.26	40		=
	30.20	0.00	18 90	40		
	30.20	0.00	9.76	40		
	30.20	0.00	66 67	40		
	30.20	0.00	46 83	40		
	30.20	0.00	90.73	40		
	30.20	0.00	23.09	40		
	510.20	315.74	0.00	40		
	10.20	200.23	0.00	40		
		242.25	0.00	40		~
	Total Transfers:	4,366.2	4,366.3	21		
	Difference:			-		
				Yr: 2	2010 Dist: 40 Site: 0 GS: W 10/	30/2012 6:35:17 AM

## Approving...

Approve Unapproved Payroll Transfers 40 - QSS DEMONSTRATION DISTRICT QSS	70ASIS
File Options	
🎲 Search 📓 Approve 🥂 Close   🥘	
	ChangeMode
•••• <b>•</b> •••	
District : 40 V	
Transaction Type : TQ V TR V	
Transaction Number: (Leave blank to approve a range of transactions)	
Transaction Date:	
Date Entered:	
Transaction Number: -	
Select All 👔 Clear All	
Dist FY Tran Type Entered Date Desc Audit App App ID Message	
1 10/30/2010 100037 TQ 10/30/2012 06/30/2010 HARRISON 09/30/09 77050227 MGR	
040 2010 100040 TR 11/07/2011 06/30/2010 ADAMS 09/30/09 77050118 MGR	
Yr: 2010 Dist: 40 Site: 0 GS: W 11	0/30/2012   6:36:12 AM 🔡

#### **Approved Transactions Report**

F	File E	xport	Format										
1	گھ ا		R R R	]									
													Total Lines: 12
l I							APPROVA	L TRANSACTIONS					
						AUTOMATED A	PPROVAL	Transaction	Types: 3	FQ TR			
]	NUMBE	R	DATE	DATE ENTERED	DESCRIPTIO	1		MESSAGE					
	rQ -	Payro	ll Transfe	er (Single H	Fund)								
	10003	7 10,	/30/2012	10/30/2012	HARRISON	09/30/09	77050227	User ID: MGR	10	)/30/2012	MGR	APPROVED	

### **Can't Delete Once Approved**

🖗 Payroll Transfers	40 - Q	SS DEMONS	TRATION DIS	IRICT		s [			
File Options Help									
∞Q+×2≡									
									.;
<ul> <li>Payroll Transfers</li> <li>Payroll Transfers</li> <li>Payroll Transfers (Cross Fund)</li> <li>Merge Payroll Transfers</li> <li>Merge Payroll Transfers (Cross Fund)</li> <li>Misc Functions / Jobs</li> <li>Analyze Payroll and Transfer Detail</li> <li>Payroll Transfer Report</li> <li>Approve Unapproved Payroll Transfers</li> </ul>	War Transac Approv	District : ant # Range: tion # Range: al Search Infor Approved: Unapproved:	40 V mation O Apr	Search De to to	tail Description:	scription: e Range: Audit ID: e Range: roval ID:	to		<b>v</b>
	Туре	Tran No	Warr No	Descript	ion	Date	Audit ID	<b>App</b> Date	App ^ ID
	TQ	100004	00000000	GIULIANI	08/31/09	06/30/2010	MGR	08/03/2011	MGR
	ТQ	100005	00000000	GIULIANI	08/31/09	06/30/2010	MGR	08/03/2011	MGR
	TQ	100008	00000000	FM: 1000	07, 100006	06/30/2010	MGR	08/04/2011	MGR
	TQ	100009	77003854	GIULIANI	08/31/09	06/30/2010	MGR	08/04/2011	MGR
	TQ	100011	00000000	YOSSARIA	N 09/30/09	06/30/2010	MGR	08/04/2011	MGR
	TQ	100012	17051155	CLINTON	09/30/09	06/30/2010	MGR	08/04/2011	MGR
	TQ	100013	17051155	CLINTON	09/30/09	06/30/2010	MGR	08/11/2011	MGR
	TQ	100025	17050062	SEWARD	09/30/09	06/30/2010	MGR	10/31/2011	MGR
	TQ	100026	17050001	ZENDA	09/30/09	06/30/2010	MGR	11/01/2011	MGR
	TQ	100027	17050005	ZENDA	09/30/09	06/30/2010	MGR	11/01/2011	MGR =
	TQ	100028	17050062	SEVARD	09/30/09	06/30/2010	MGR	11/01/2011	MGR
	TQ	100029	17050062	SEWARD	09/30/09	06/30/2010	MGR	11/01/2011	MGR
	TQ	100030	77052015	BUSH	09/30/09	06/30/2010	MGR	11/01/2011	MGR
	TQ	100031	17050062	SEWARD	09/30/09	06/30/2010	MGR	11/01/2011	MGR
	TQ	100033	17050062	SEVARD	09/30/09	06/30/2010	MGR	02/25/2012	MGR
	TQ	100034	17050062	SEWARD	09/30/09	06/30/2010	MGR	03/05/2012	MGR
		Add Transfer	For This Warrar	nt :	08/31/09	06/30/2010	MGR	05/23/2012	MGR
		Inspect		-	08/31/09	06/30/2010	MGR	05/25/2012	MGR
	<b>F</b>	Delete			09/30/09	06/30/2010	MGR	10/30/2012	MGR 🗸
	<	Notes							
		Quick View			Yr: 20	110 Dist: 40 Site: 0 GS	: ₩ 10/	30/2012 6:38	:23 AM