

QSS Customer Education



Welcome to the Receiving Webinar

The **QSS**-sponsored **Receiving** webinar gives an in-depth look at how to use Receiving to receipt goods and services with an optional integration with **QSS/OASIS** Fixed Assets.

When is it?

Thursday, **April 3, 2014**, from **10:00 am** to **12:00 pm** (Pacific)

Who might be interested?

Purchasing Department staff, Budget and Accounting staff, Chief Business officials, and Technical Support staff

Why attend?

The **Receiving** webinar covers:

- An overview of QSS/OASIS Receiving features
- Using Receiving to receipt goods and services
- Using Receiving to create skeleton fixed asset records
- Using the Receipts Report Writer to requesting receiving reports
- Setting up security for fixed assets integration
- Other topics related to Receiving, as time allows

What does it cost to attend?

- **\$250** for each participant logging into the webinar.

How to register?

- Complete the registration form (second page) included with this flyer and return it to **QSS no later than March 27, 2014**.
- Include with the registration form a PO or check for **\$250** for each participant logging into the webinar.

How to attend online?

- Please refer to the registration form included with this flyer.