

QSS Customer Education



Welcome to the PERS Retro Reporting Webinar

The **PERS Retro Reporting** webinar, sponsored by the QSSUG Finance/Personnel Committee, will discuss the QSS/OASIS tools available to assist with PERS Retro Reporting.

When is it?

Wednesday, **September 30, 2015** from **10:00 am to 12 noon** (Pacific).

Who might be interested?

Payroll administrators and staff; HR administrators and staff; Business Services administrators; Technical Support staff; other staff interested in learning more about the QSS/OASIS tools available to assist with PERS Retro Reporting.

Why attend?

The **PERS Retro Reporting** webinar covers:

- Introducing the Retroactive Payroll Analysis Report (PRT200/PRT300)
- Choosing which program (PRT200 or PRT300) to use
- Using PRT200/PRT300 to generate the report and retro pay lines with proper PERS coding
- Analyzing the report produced by PRT200/PRT300
- Auditing the pay lines generated by PRT200/PRT300 to ensure proper PERS coding
- Other uses for the Retroactive Payroll Analysis Report

What does it cost to attend this webinar?

- **Members** of the QSSUG F/P Committee: no charge; **compliments** of the Committee.
- **Non-members** of the F/P Committee: **\$250** per registration must be **pre-paid**. Mail a check payable to:

**Quintessential School Systems
867 American Street, 2nd Floor
San Carlos, CA 94070**

If you don't know if your organization is a member of the **F/P Committee**, please contact your technology support staff, or contact an **F/P Committee co-chair** (Catherine Hawes, CatherineH@sutter.k12.ca.us or Lisa Knight, LKnight@ccoe.net).

Will this webinar be recorded?

This webinar is scheduled to be recorded for later viewing. It takes a few days to process the recording and make it available in QCC. Within approximately one (1) week of the live broadcast, you'll be able to view it by clicking the link on the QCC "Help+Video" menu.