QSS Customer Education

Welcome to the Payroll Overview Webinar

The **Payroll Overview** webinar, sponsored by the QSSUG Finance/Personnel Committee, is a survey of features available in the various modules of QSS/OASIS Payroll.

When is it?

Tuesday, **October 27, 2015** from **10:00 am** to **12 noon** (Pacific).

Who might be interested?

Payroll supervisors and clerks; HR administrators and staff; Business Services administrators; Benefits Management/Budget staff; Technical Support staff; other staff interested in learning more about QSS/OASIS Payroll.

Why attend?

The **Payroll Overview** webinar covers:

- An introduction to the various Payroll modules
- Using HR Code Maintenance to maintain Payroll Master Files and Tax Tables
- Using Employee Maintenance to maintain/inspect current employee payroll data and search/inspect historical payroll information
- Using Payroll Job Menu to request payroll pre-list reports, payroll history reports/processes, and miscellaneous payroll reports/jobs
- Importing pay line, pay deduction and time sheet data
- Using payroll historical data for earnings analysis to support ACA reporting
- Support for ACA 1095-C and 1094-C reporting

What does it cost to attend this webinar?

- **Members** of the QSSUG F/P Committee: no charge; **compliments** of the Committee.

- **Non-members** of the F/P Committee: **$250** per registration must be **pre-paid**. Mail a check payable to:

Quintessential School Systems
867 American Street, 2nd Floor
San Carlos, CA 94070

If you don't know if your organization is a member of the **F/P Committee**, please contact your technology support staff, or contact an **F/P Committee co-chair** (Catherine Hawes, CatherineH@sutter.k12.ca.us or Lisa Knight, LKnight@ccoe.net).

Will this webinar be recorded?

This webinar is scheduled to be recorded for later viewing. It takes a few days to process the recording and make it available in QCC. Within approximately one (1) week of the live broadcast, you'll be able to view it by clicking the link on the QCC "Help+Video" menu.