QSS Customer Education

Welcome to the
QCC Budget Development #2 Webinar
a QSS-sponsored Paid Webinar

The **QCC Budget Development #2** webinar is the second of two budget development webinars and will address intermediate and advanced topics in the Budget Development system.

When is it?

Thursday, **January 14, 2016**, from **10:00 am** to **12:00 pm** (Pacific)

Who might be interested?

Budget and Accounting staff, Chief Business officials, and Technical Support staff

Why attend?

The **QCC Budget Development #2** webinar covers:

- Exporting and Importing data from/into Budget Development
- Budget Actions
- Working with ending and beginning balances
- Interfacing with Position Control
- Calculation of labor benefits costs
- Other topics related to Budget Development, as time allows

What does it cost to attend?

- **$250** for each participant logging into the webinar.

How to register?

- Complete the registration form included with this flyer and return it to *QSS* <u>no later than January 7, 2016</u>.
- Include with the registration form a PO or check for **$250** for each participant logging into the webinar.

How to attend online?

- Please refer to the registration form included with this flyer.

Registration Form — QCC Budget Development #2 Webinar
Thursday, January 14, 2016 from 10:00 am to 12 noon (Pacific)

Please complete the **registration form for each participant logging in** to the webinar. You do not need to register if you are simply viewing the webinar with the person logging in.

Register the following participant who is logging in to the **QCC Budget Development #2** webinar on **Thursday, January 14, 2016** from **10:00 am** to **12 noon** (Pacific):

Participant's Name: _____ **Title**:_____

Participant's Email Address: _____

The above email address is <u>required</u> to confirm registration. *QSS* **will send email confirmation once we receive this form.** If you haven't received confirmation from *QSS* after three business days, please contact **Yolanda** at **650.598.9500, ext. 600**.

Organization Name: _____

PO Number: _____

If *QSS* has questions, who does *QSS* contact if it's someone other than the above participant?

    Contact's name: _____

    Contact's phone: _____

    Contact's email address: _____

1. Multiple staff from your organization may view this webinar, however you must **complete a separate registration for each participant logging in**.
2. Cost is **$250** for **each participant logging in**. A **<u>PO number or check</u>** must accompany this registration to guarantee your reservation. The **<u>issued PO or check</u>** must be received at *QSS* by **<u>Thursday, January 7, 2016</u>**, or your registration is subject to cancellation.
3. You'll need a PC with Microsoft Internet Explorer or other compatible browser for logging into a Citrix GoToWebinar session. Also, you'll need a high-speed Internet connection to view the webinar and a phone connection to listen to the presentation.
4. If this webinar is cancelled due to low registration, *QSS* will notify participants on Friday, January 8, 2016.
5. For any questions about registration, contact **Yolanda De La Paz** at **650.598.9500, ext. 600**.
6. If you have particular topics or questions you want addressed at the webinar, please email them to your presenter, Don Hemwall, at don@qss.com before Thursday, January 7, 2016.

Please **<u>fax</u>** your **completed registration form** to *QSS* at **888.601.3786**, or **<u>mail</u>** your **completed registration** and **PO or check**. Please indicate the **<u>name and date of the webinar on your check</u>**, payable to **Quintessential School Systems** at the following address:

Quintessential School Systems
867 American Street, 2nd Floor
San Carlos, CA 94070