QSS Customer Education

Welcome to the Employee Maintenance Webinar

The **Employee Maintenance** webinar, sponsored by the QSSUG Finance/Personnel Committee, will give the end-user an introduction to the QSS/OASIS Employee Maintenance software.

When is it?

Thursday, **September 29, 2016** from **10:00 am** to **12 noon** (Pacific).

Who might be interested?

HR administrators and staff; Business Services administrators; Technical Support staff; other staff interested in learning more about QSS/OASIS Employee Maintenance.

Why attend?

The **Employee Maintenance** webinar covers:

- Ability to build and work with a list of employees
- Ability to save and recall employee lists
- Navigation tools for employee lists
- Multiple choices for searching and retrieving employees
- Flexible settings for an individual experience
- Local configuration options
- Personnel dataforms
- Professional dataforms
- Position Control dataforms
- Payroll dataforms
- Navigation Tools

What does it cost to attend this webinar?

- **Members** of the QSSUG F/P Committee: no charge**; compliments** of the Committee.

- **Non-members** of the F/P Committee: **$250** per registration must be **pre-paid**. Mail a check payable to:

Quintessential School Systems
867 American Street, 2nd Floor
San Carlos, CA 94070

If you don't know if your organization is a member of the **F/P Committee**, please contact your technology support staff, or contact an **F/P Committee co-chair** (Lisa Knight, LKnight@ccoe.net or Govindeep Walia, Govind_walia@sccoe.org).

Will this webinar be recorded?

This webinar is scheduled to be recorded for later viewing. It takes a few days to process the recording and make it available in QCC. Within approximately one (1) week of the live broadcast, you'll be able to view it by clicking the link on the QCC "Help+Video" menu.