QSS Customer Education

Welcome to the QSSUG-sponsored
Introduction to HR Query Webinar

The **Introduction to HR Query** webinar, sponsored by the QSSUG Finance/Personnel Committee, will provide a basic introduction to end-users on using the QSS/OASIS HR Query tool to select personnel data for ad hoc reporting or downloading to other applications.

When is it?

Thursday, **November 17, 2016** from **10:00 am** to **12 noon** (Pacific).

Who might be interested?

HR administrators and staff; Business Services administrators; Technical Support staff; other staff interested in learning more about QSS/OASIS HR Query.

Why attend?

The **Introduction to HR Query** webinar covers:

- What is HR Query and why use it?
- Defining databases, tables and fields
- The HR Query dictionaries and commands
- Employee Lists vs. Position Lists vs. Assignment Lists
- Creating a simple query
- Saving and retrieving queries
- HR Query tips and common mistakes
- What next…an example of a very complex query

What does it cost to attend this webinar?

- **Members** of the QSSUG F/P Committee: no charge; **compliments** of the Committee.

- **Non-members** of the F/P Committee: **$250** per registration must be **pre-paid**. Mail a check payable to:

<div align="center">

Quintessential School Systems
867 American Street, 2nd Floor
San Carlos, CA 94070

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If you don't know if your organization is a member of the **F/P Committee**, please contact your technology support staff, or contact an **F/P Committee co-chair** (Lisa Knight, LKnight@ccoe.net or Govindeep Walia, Govind_walia@sccoe.org).

Will this webinar be recorded?

This webinar is scheduled to be recorded for later viewing. It takes a few days to process the recording and make it available in QCC. Within approximately one (1) week of the live broadcast, you'll be able to view it by clicking the link on the QCC "Help+Video" menu.